

Government of West Bengal
Excise Directorate
32, B.B.Ganguly, Street, Kolkata-700012

CIRCULAR

In continuation of Circular No.1E of 2006-07 communicated vide this Directorate Memo No.2D-6/01-02/716 (2)/1(150) E dated 07.7.06 it is hereby ordered as follows:

1. Prior to unloading of any consignment of **duty paid foreign liquor either transported from a trade adjacent to a manufactory and/or imported on payment of duty from outside West Bengal**, the licensee or his authorized representative receiving the consignment shall inform the Bond officer in Charge, in case of adjunct Trade of a Bond, and the Officers in Charge of the Range/Zone in case of excusive trade about the arrival of the consignment.
2. The concerned excise officer will proceed to the spot where the consignment has arrived and perform due diligence in the form of detailed and meticulous checks concerning all the relevant documents such as invoice, waybill, import-permit-cum pass/ transport pass and the motor vehicle registration certificate.
3. The consignment shall be allowed to be unloaded only after the due diligence in (2) above is performed and the make and model of the motor vehicle is verified with that mentioned in the import-permit-cum-pass/ transport pass.
4. After unloading , the physical stock shall be counted and verified with the particulars mentioned in the import-permit-cum-pass / transport pass and the fact of such checking and/ or verification shall be recorded by the concerned excise officer on the body of the original import permit-cum-pass (licensee's copy) in the case of duty paid imports and on the body of the transport pass in case of duty paid transports as follows: **“Verified the make and model of the vehicle and also verified the stock physically with the relevant particulars mentioned in the import permit-cum-pass/ transport pass and found correct.”**
5. In order to enable the licensees or their authorized representatives to inform the concerned excise officers as mentioned in para 1 above, the Collectors of Excise of the districts shall issue an order in the following format:

“It is hereby ordered that the licensees or their authorized representatives in column 1 of the table below shall contact the person mentioned in column 2 against their name or the person mentioned in column 3 against their name when the person in column 2 cannot be contacted, before unloading the consignment of duty paid foreign liquor.

Name, address and contact number of the licensee/ authorized representative of Bond-cum-Trade/Excusive Trade	Person to be contacted in case of arrival of duty paid consignment of Foreign Liquor (including beer) prior to unloading	Person to be contacted in case of arrival of duty paid consignment of Foreign Liquor (including beer) prior to unloading when the person mentioned in Column (2) cannot be contacted
(1)	(2)	(3)
.....		
.....		

If neither of the persons as mentioned in Column no (2) and (3) above are available, the Superintendent of the district shall be contacted.”


14/7/06
Excise Commissioner
West Bengal

Memo No. 2D-6/01-02/806(2)E

Dated 17.7.06

Copy forwarded for kind information to:

1. The Principal Secretary, Excise Department, Govt. of West Bengal
2. P.S. to M.I.C., Finance and Excise Department, Govt. of West Bengal


14/7/06
Excise Commissioner
West Bengal

Memo No. 2D-6/01-02/806(2)/1(150)E

Dated 17.7.06

Copy forwarded for information and necessary action to:---

1. The District Magistrate and Collector,

