

Government of West Bengal  
Excise Directorate  
32, B.B. Ganguly Street, Kolkata-700 012.

ORDER

It is hereby ordered that on and from 15.01.2012, request for Import Permits of all types of bulk spirit shall be submitted and processed on-line. In this connection, the following instructions will be followed while submitting such requests on-line.

1. Every on-line application by licensed individuals, firm society or a company for import of spirit will contain the following information which will be verified and examined by the Excise Officer-in-charge of the concerned bottling plant/ bonded manufactory/ bonded warehouse:-

- 1.1. Kind of spirit to be imported along with the relevant IS number of the Bureau of Indian Standards wherever applicable (Rectified Spirit Grade-I/ENA/HBS/Malt Spirit etc.)
- 1.2. Quantity of spirit to be imported in Bulk Litres.
- 1.3. Tanker/Truck capacities for each individual tanker along with the waybill numbers proposed to be used for each tanker/Truck (make & model).
- 1.4. Purpose for which imported spirit will be used.
- 1.5. Name of the Distillery / Warehouse / State from which import will be made.
- 1.6. The route by which the spirit will be imported (The shortest route to be followed and entry / exit points into / from West Bengal to be indicated.)
- 1.7. The balance amount lying in the General Bond Register as on the date of application.
- 1.8. Whether the bond coverage is adequate at the prevailing rate of duty for the import transport.
- 1.9. Capacity of all the over proof vat (s) taken together in BL for the kind of spirit proposed to be imported. (In case of container, glass bottles, polythene drums etc. shall be mentioned).
- 1.10. The total stock of over proof spirit lying in vat(s) in Bulk Litres as on the date of application.
- 1.11. Whether all spirit allowed to be imported as per import permits issued in last one year has been received (If any quantity of spirit not received against the permits, reasons to be mentioned). Details need to be furnished for each import authorization in the following proforma :

Import authorization number	Date of issue of import authorization	Total allotted quantity	Distillery name	Quantity lifted (in BL)	Non-lifted quantity, if any (in BL)	Quantity in transit (dispatched from exporting distillery but not yet received at manufactory/ Bottling plant)

2. A certificate by the applicant comprising the following points shall be submitted to the concerned excise Officer in Charge:

- 2.1 Adequate spirit is available in the exporting distillery for the purposes of importing the quantity mentioned in 1.2 above on the date of application as per information with the applicant
- 2.2 The waybill numbers furnished are issued to the licensed individual or individuals, firm, society or a company and not used earlier for any other purpose.
- 2.3 Tanker will be placed at the exporting distillery for importing spirit in which way that all the tankers arrive at the destination in West Bengal within the validity period.
- 2.4 The opening balance of the kind of spirit applied in bulk litre in the exporting distillery as reported by the distillery officer of the exporting end on the date of application asserted over telephone or by any other means. The full name,

